

Librarians Assembly's Policy and Organizational Structure Committee (POSC) Report 5/3/2006

Librarians Assembly -- College of William & Mary				
Policy and Organizational Structure Committee (POSC)				
Committee Memberships: 5/3/2006				
Name of Committee	Ranking of importance for librarians: 1=High 4=Low	Library Staff Serving Currently	Type of Committee: C-W=college-wide A&S=arts & sciences FA=faculty assembly	Notes
Academic Space Planning (CASP)	1	Connie McCarthy	C-W	Covered.
American Studies	1		A&S	4/10/2006: Carol McAllister has contacted the Swem liaison (Paul Showalter) to see if there is interest in checking with the chair to see if he/she could serve on this committee.
Arts & Sciences faculty meetings	1		A&S	3/30/2006: Carol McAllister & Mary Molineux discussed need to ask librarians to attend on an assigned schedule; will raise topic at next Librarians Assembly meeting. Mary will put a link from the Librarians Assembly web page to the A&S faculty meeting webpages.
Commencement Policy	1		C-W	5/3/2006: Recommend addressing the Commencement policy in summer 2006. MSM. [5/18/2005: Discussed with committee chair Sam Sadler; he said that decision was previous Provost's. 7/28/2005: Discussed with Connie McCarthy and sent memo to Geoff Feiss, asking for a meeting to discuss this. MSM and CAM.]
Disability Awareness Committee and Advisory Board	1	Mary Molineux, appointed by committee's chair, Lisa Colligan, Assistant Dean of Students for Disabled Students	C-W	March 2006: First meeting held; subcommittees will be formed in Fall 2006. Also, Mary Molineux is attending some meetings of a committee organized in Fall 2005 by W&M disabled students, the Inter-Ability Action Committee.

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Diversity, President's Campus Committee	1		C-W	5/4/2006: Spoke with Ruth Hines, Provost's Office. She said that this Diversity Committee is no longer a college-wide committee but an ad hoc task force. (Note to POSC from MSM--perhaps, if we're interested, we should approach Chon Glover?). MSM.
Educational Policy (Arts & Sciences)	1	Pat Van Zandt	A&S	Covered.
Faculty Assembly meetings	1		FA	3/30/2006: Carol McAllister & Mary Molineux discussed need to ask librarians to attend on an assigned schedule; will raise topic at next Librarians Assembly meeting. Mary will put a link from the Librarians Assembly web page to the A&S faculty meeting webpages. MSM & CAM.
Faculty Assembly's Academic Affairs Committee	1		FA	This is a subcommittee of the Faculty Assembly. Wait until we've observed at full FA meetings.
Faculty Assembly's Faculty Affairs Committee	1		FA	This is a subcommittee of the Faculty Assembly. Wait until we've observed at full FA meetings.
Faculty Assembly's Planning & Resources Committee	1		FA	This is a subcommittee of the Faculty Assembly. Wait until we've observed at full FA meetings.
Faculty Committee on University Priorities	1	Connie McCarthy	C-W	Covered.
Faculty Compensation Board	1		C-W	3/30/2006: Carol McAllister will check with current chair. [9/20/2005: Prof. Kulick responded via email that she would be happy to meet to discuss how we might work or help with this committee. MSM. 6/21/2005: sent email to committee chair Katherine Kulick re observer/member status for librarians and how our salary research might help other administrative faculty. MSM]

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Graduate Studies	1		A&S	3/30/2006: Carol McAllister will ask Swem Liaisons who have graduate departments to discuss ideas for meeting topics and attendance. [7/11/2005: Prof. David Finifter (1-2468), past year's chair of committee and Dean of Research and Graduate Studies, responded and also referred the question to new chair, Prof. Laurie Sanderson. Both left me voice mail, saying that regular membership or observer status for the twice/month meetings would probably not be worth a librarian's time. But Sanderson said that she would welcome regular 1 or 2 times per year attendance when library topics arise, and indicated that we could propose those topics. MSM.]
Honors and Interdisciplinary Studies	1		A&S	3/30/2006: Carol McAllister will ask Paul Showalter about serving as an obvsrver. 5/18/2005: Committee chair Joel Schwartz would welcome a librarian as an observer for 2005-06; depending on how that went, he might consider adding a librarian to committee membership. [Possible roles to be played include ensuring research materials are available for Honors, Monroe, etc., projects; doing special library instruction programs for these students; hosting displays of their projects; etc.] MSM & CAM.
International Studies	1		A&S	4/10/2006: Carol McAllister has contacted the Swem liaison (Cathy Reed) to see if there is interest in checking with the chair to ask about serving on this committee.
Library Policy Advisory	1	Ex Officio: Connie McCarthy, Jim Heller, Carol Coughlin, Charlotte Brown. Observers: Berna Heyman, Pat Van Zandt	C-W	Covered.

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Personnel Policy	1		C-W	5/4/2006: Spoke with Ruth Hines, Provost's Office. She said that the Personnel Policy Committee is for academic deans only because it deals specifically with the way each academic department handles promotion and tenure. She said that she didn't know of a committee that oversees personnel issues for administrative and professional faculty. MSM. [7/28/2005: Sent memo to Provost Geoff Feiss, requesting audience to discuss Personnel Policy and Diversity committees, plus Commencement policy. MSM & CAM.]
Women's Studies	1	Bettina Manzo	A&S	Covered.
Writing Committee	1	Carol McAllister	A&S	Covered.
Assessment Steering Committee	2	Berna Heyman	C-W	Committee chair is David Aday. Berna Heyman is serving on the PIE current assessments committee (for SACS?)
Career Services Advisory	2		C-W	6/10/2005: Career Services Director Mary Schilling reports that this committee meets only 1 or 2 times per year and she doesn't see a need for library representation now. However, she is happy to work with us on Swem projects such as library careers programs, library internship, and career collection. MSM.
Equal Opportunity/Sexual Harassment	2	Deloris Thomas	C-W	Covered.
Concert Committee ("Lively Arts" series)	3	Pat Van Zandt	C-W	Covered.
Ferguson-Blair Careers in Publishing Committee	3	Carol McAllister	C-W	Covered.
Honorary Degrees Advisory	3	Connie McCarthy	C-W	Covered.
Landscape, Environment & Energy	3	Carol McAllister	C-W	August 2005: Carol McAllister appointed, but no meetings held as of May 2006.
Muscarella Museum Exhibitions Advisory	3		C-W	Mary Molineux will check with Swem's Art & Art History liaisons (Don Welsh and Pat Van Zandt) about membership -- e.g., possible connection between Swem's Exhibits Committee (e.g., coordinated exhibits?); and/or Reference assistance to staff and docents who need to do research for an exhibit?
Parking Advisory	3	Morlie Young	C-W	Covered.
Parking Appeals	3	Kay Domine	C-W	Covered.

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Publications Council	3		C-W	5/10/2005: Committee chair Bill Walker (1-2624) said that this council supervises student publications and he doesn't see a role for librarians. MSM.
Institutional Animal Care and Use	4		C-W	individual interest
Judicial Appeals Board	4	Mack Lundy	C-W	individual interest