

Locker Assignment Agreement

This form is to be used by students who will be enrolled in an applied music course, ensemble and or other music course that requires the use of an instrument. Please email the completed and signed form to the [Department of Music](#).

To claim a locker, find the smallest empty locker with enough space to accommodate your instrument, and place your lock on it. If you use one of the largest lockers, please be prepared to share it with another student. Lockers are available on a first-come first-served basis. Students may not keep a locker for more than one academic year without reassignment.

Name: _____ Email: _____

Campus Address: _____

Phone #: _____ Course #: _____ Term: _____

Instructor: _____ Instrument: _____

Locker #: _____ Locker Location: _____

I agree to empty the contents of this locker no later than May 30th of the current academic year. I understand that beyond that date, my lock may be broken by campus police and the contents confiscated and held by the Department of Music. If for any reason I wish to retain this locker during the months of June-August, I will obtain written permission from the Department of Music.

I fully understand that the Commonwealth of Virginia Risk Management Policy only covers property of the Commonwealth. Personal belongings are not in the custody or control of the Commonwealth. Personal property must be self-insured. I have completed this form accurately and in compliance with the Honor Code of William & Mary.

Student Signature: _____ Date: _____

If you have any questions or concerns, please email [Department of Music](#).